



Notice: TAC §807.301
Student Complaint Policy

- (A) SelecTechnical Institute has a certificate of approval from the Texas Workforce Commission.
- (B) The TWC-assigned school number is S 6397.
- (C) SelecTechnical Institute's programs are approved by the Texas Workforce Commission.
- (D) Students must address their concerns about SelecTechnical Institute or any of its educational programs by following the grievance process outlined in the school catalog.
- (E) Additional information on complaint procedures is located on SelecTechnical Institute's website.
- (F) Students who are dissatisfied with SelecTechnical Institute's response to their complaints can file a formal complaint with the Texas Workforce Commission, as well as with the school's accrediting body when applicable.

All inquiries, complaints, and other unanswered information can be directed to our school contact information (see below). SelecTechnical Institute encourages all feedback as we seek to make an educational experience that both students and faculty can benefit from. Unresolved matters will be handled by the school's Director. If a student believes that the school did not handle the complaint/question appropriately, the student can also contact the Texas Workforce Commission for review (see below).

SelecTechnical Institute

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(713) 672-4115

marshall.caplan@selectechnical.institute

Texas Workforce Commission Career Schools and Colleges

101 East 15th Street | Room 226T Austin | TX | 78778-0001

(512) 936-3100

<http://csc.twc.state.tx.us>

Information on filing a complaint with TWC can be found on TWC's website at

www.texasworkforce.org/careerschoolstudents

Near front entrance
Student commons area
Student solicitation area
Student financial aid area
Student enrollment area